

Was your licence
suspended
for
30, 60 or 90 days?

You are entitled to a review of the decision.



REVIEW

Québec 

WHO can ask the **Société de l'assurance automobile du Québec** to review its suspension decision?

Anyone whose licence or the right to obtain one was suspended for 30, 60 or 90 days.

(A person whose licence was suspended for less than 30 days is not entitled to a review.)

What are the REASONS you can ask for a review?

The only acceptable reasons are:

Alcohol:

- You were subject to the zero alcohol rule when driving and there was no alcohol in your body;
- The level of alcohol in your body did not exceed 80 mg per 100 ml of blood;
- You had reasonable grounds to refuse to comply with the order of a peace officer to provide a breath or blood sample;
- You were not driving or you did not have the care or control of the vehicle.

Excessive speeding:

- You were driving at a speed that was under what constitutes excessive speeding.

It is up to you to prove that one of these reasons applies to your case.



How to **APPLY** for a review?

1 Fill out and sign the review application form available at SAAQ service centres.

2 Enclose the required documents:

- the original copy of the *Procès-verbal de suspension du permis* (30-60-90 jours)

If, in the *Intervention* section of the *Procès-verbal*, the peace officer checked off Article 202.4 (+ de 80 mg %), you must also provide:

- the original of the certificate from a qualified lab technician (analysis of a breath or blood sample).

No review application that is submitted without the required documents will be considered.

You may submit any other documents in support of your application (ex.: evidence from an expert, medical report, etc.) which you deem relevant.

3 Submit the review application form:

- in person at an SAAQ service centre, or
- by mail to:

Division de la saisie des véhicules et de
la révision des suspensions - n° act. 1462
Société de l'assurance automobile du Québec
Case postale 19500, succ. Terminus
333, boul. Jean-Lesage
Québec (Québec) G1K 8J5

A review application may not be submitted by fax since original documents are required. Documents will be returned to you by mail along with the decision on your application.

NOTE

Your review application will not be considered unless it has all the information and documents requested by the SAAQ. Personal information collected in the course of the review application process, or at a hearing with an SAAQ agent (if applicable) is treated confidentially. Only authorized SAAQ personnel will have access to this information, and only to the extent necessary for processing your application or for statistical purposes.

A person or agency may require the SAAQ by summons, warrant or order to convey certain information or documents. Such communication must comply with the *Act respecting access to documents held by public bodies and the protection of personal information*.

For more information concerning your rights under this Act, please send your written request to:

Person in charge of access to documents
and the protection of personal information
Vice-présidence aux affaires juridiques et
secrétariat général
Société de l'assurance automobile du Québec
333, boul. Jean-Lesage
Case postale. 19600, N-6-1
Québec (Québec) G1K 8J6



HOW does the review take place?

Study of the review begins:

- on the day it is submitted at a service centre,
or
- the day it is received at the Division de la révision des suspensions de permis, when it is sent by mail.

If additional documents are submitted, study of a review application begins the day they are received.

If you ask for a hearing, it will be scheduled within 10 days of the date a review application is submitted. You will be advised of the time and place by courier.

A review is made of the information included:

- in the required documents:
 - the *Licence Suspension Review Application*;
 - the original copy of the statement of offence (ticket) issued by the police officer;
 - the statement of suspension *procès-verbal de suspension de permis (30-60-90 jours)*;
 - the certificate from the qualified lab technician:
- in any additional document you submitted, and;
- at the hearing, if applicable.

Remember that you may call witnesses or experts at a hearing.

Hearings are held in Québec or Montréal, in English or French, according to your preference.

When is a **DECISION** known?

The SAAQ renders its decision:

- within 10 days after a review application (duly completed) or additional documents are submitted,
- or
- within 10 days of a hearing, if one is held.

WHAT HAPPENS then?

If the review finds in your favour, the licence suspension is cancelled.

The decision by the SAAQ concerns only the suspension. Any statement of offence (ticket) issued by a peace officer remains valid until a court of competent jurisdiction rules on the matter.

If the decision is not in your favour, the suspension of your licence is upheld.

A review decision may be contested before the Tribunal administratif du Québec within ten (10) days after it is rendered by writing to:

- ***In Québec (city and vicinity)***
Tribunal administratif du Québec
575, rue Saint-Amable, Rez-de-chaussée
Édifice Lomer-Gouin
Québec (Québec) G1R 5R4
Tel.: 418 643-3418
- ***In Montréal***
500, boul. René-Lévesque Ouest, 21^e étage
Montréal (Québec) H2Z 1W7
Tel.: 514 873-7154
- ***Elsewhere in Québec***
Tel.: 1 800 567-0278

Version française disponible sur demande.

Société de l'assurance
automobile

Québec

